## Munson Township, Geauga County

The Township office is not open for public access unless specific arrangements are made. Administrative office staff is alternating working in the office so phone and emails are answered; the other days they work from home and the office is wiped down in between.

Board of Trustees had their first "public" meeting using Zoom. We posted the meeting ID & password on our website and referenced the site in our notices to the paper. I believe they will continue conducting business this way.

Zoning Inspector works in his office 3 days a week and conducts business by phone and exchanging paperwork with people in the lobby (we have a table set up for people to leave their information or vice versa).

The Road Department has their temperatures taken first thing and anyone who does not feel well stays home; they keep their distance from each other.

Any pertinent information is posted on the website: <u>www.Munsontwp.com</u>

Paula Friebertshauser Office Manager Munson Township 440.286.9255

03 April 2020