

Chester Township – Geauga County

All departments and the administrative staff are reporting to work as usual. All departments are conducting business via telephone and email. Important information is posted to the www.chestertwp.org website.

All employees of the Township check their temperatures at the start of the workday, within their own department. Touch thermometers and sterilization pads have been supplied. At the discretion of the Department Head or Elected Officials, results are recorded daily on a checklist.

The Fire Department building is closed to the public but conveys information via their Facebook page. The on-duty firefighter/paramedics are maintaining the requisite social distance from each other in addition to regular sanitizing of the building and any materials that must be brought into the building.

The Police Department lobby is open to the public, but the remainder of the building is closed. The Police Department uses their Twitter feed to convey information to the public as well. All Police Department personnel are maintaining the requisite social distance from each other in addition to regular sanitizing of the building and any materials that must be brought into the building.

The Road Department building is closed to the public. They are working staggered shifts and staggered lunch periods to maintain social distance. All Road personnel are participating in regular sanitizing of the building and any materials that must be brought into the building.

The Town Hall is closed to the public. The building is staffed as per usual, and business is conducted via phone or email. Sanitization is handled internally as well, and protocol re outside materials being brought indoors is being followed.

Transient Vendor Permits and permits for the Use of Town Hall and Parkside Park are suspended until further notice.

Zoning is closed to walk in service. People can be met outside in the parking lot if in-person contact is unavoidable. Permits are mailed in or emailed in. The Zoning Inspector is reviewing all permits electronically prior to submittal of forms and/or payments.

Thank you,

Mary Lou Florentine
Administrative Assistant
Chester Township Board of Trustees
(440) 729-7058
mlflorentine@chestertwp.org
www.chestertwp.org

03 April 2020