



Steve Peter Human Resource Consulting

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People leave Managers. Not Organizations.

How can you help your supervisors succeed?

“I entered the program with very little experience and knowledge about leadership. This course’s content will outline the way I supervise for years to come.”

— Participant in the LEAD Program

LEAD:

LEADERSHIP EFFECTIVENESS = ACCELERATED DEVELOPMENT

Ensure your supervisors and managers have the tools to make a successful transition to leadership. LEAD programs teach employee engagement and commitment which results in increased productivity and retention.

“The company I work for is in a transition/restructuring period and I feel I now have even more to be able to contribute to the conversation going forward.”

“Steve was an excellent presenter and made the material relatable. He is very knowledgeable and approachable.”

LEAD Programs Include:

Leadership: Transition to Supervision—
September 21

Employee Relations—September 28

Interviewing and Selection—October 5

Communication Skills—October 12

Conflict Management—October 19

Performance Management—Oct 26

Problem Solving and Decision-
Making—November 2

HR Legalities—November 9

To register contact info@geaugagrowth.com



Steve Peter has over 30 years of experience in Human Resource Development, working with a wide range of employers from large corporations to small entrepreneurial firms.





Geauga Growth Partnership Workforce Development Programs

LEAD Supervisory Training Series

LEAD = Leadership Effectiveness = Accelerated Development

People leave Managers. Not Organizations.

“Nearly 60% of front line supervisors underperform during their first two years in the seat.” - *Business Wire; September 2007*

How can you help your supervisors succeed? LEAD is a Leadership Development program presented in collaboration with Steven Peter Human Resource Consulting. Ensure your supervisors and managers have the tools to make a successful transition to leadership. LEAD programs teach employee engagement and commitment which results in increased productivity and retention. Each program gives your leaders specific skill sets, strategies and tools to effectively manage your workforce to maximize potential. *Courses may be taken individually or as a series.*

Leadership—The Transition to Supervision | Friday, September 21, 2018 | Time: 9:00 am – 12:00 pm

Prepare your supervisors to manage the unique demands of that position. This program explores the myriad of skills and attributes required for the various roles and responsibilities in supervision. Individual styles and situations are examined to give participants effective tools for their leadership challenges.

Employee Relations | Friday, September 28, 2018 | Time: 9:00 am – 12:00 pm

The ability to analyze and positively impact individual personality traits, motivational drives, generational values, and the work environment is the foundation of people management. Create positive employee relations and learn to deal with “difficult” employees in a more effective fashion by applying basic motivational concepts. *Personality assessment is required.*

Interviewing and Selection | Friday, October 5, 2018 | Time: 9:00 am – 12:00 pm

Avoid costly errors when hiring new employees. Utilizing Behavioral Interviewing techniques learn to accurately identify qualifications and match candidates to those qualifications through a formal interview process. Gain a basic understanding of employment law in order to ensure fair and legal hiring practices.

Communication Skills | Friday, October 12, 2018 | Time: 9:00 am – 12:00 pm

Many obstacles can sabotage our effectiveness as communicators. Understanding various oral, written and listening communication skills improves the effectiveness of the supervisor at all levels of interaction. This course explores various forms of communication and strategies to improve effectiveness in a variety of mediums.

Conflict Management | Friday, October 19, 2018 | Time: 9:00 am – 12:00 pm

Conflict is inevitable whenever two or more people come into contact. This course examines the nature and causes of conflict, and an analysis of individual tendencies. Attendees will analyze their conflict situations and develop appropriate resolution strategies.

Performance Management | Friday, October 26, 2018 | Time: 9:00 am – 12:00 pm

The essence of supervision is the management of the performance of the individual employees. Learn to establish clearly understood standards of performance for each job; a system to measure and document against those standards; and timely communication of performance and development plans that will help your employees improve and enhance their careers.

Problem Solving and Decision-Making | Friday, November 2, 2018 | Time: 9:00 am – 12:00 pm

Problems are inevitable and solving them is a key responsibility of supervisors. This can be done alone; with selected others; or as a work group. Regardless of the approach, learn to analyze a, prioritize and attack each facet of the problem.

Human Resource Legalities | Friday, November 9, 2018 | Time: 9:00 am – 12:00 pm

Lack of awareness of various legal issues supervisors face in fulfilling their duties can cause time-consuming and expensive charges and lawsuits. This session creates awareness by utilizing simplified language of the actual laws, with examples of how to effectively operator within them and document these actions.